

St. John's Riverside Hospital's Commitment to Corporate Compliance

St. John's Riverside Hospital (including St. John's Medical Group) as a system ("SJRH") strives to earn the trust of our patients and the respect of the communities we serve. To help do that, SJRH instituted a Corporate Compliance Program and Code of Conduct.

Who is responsible for Corporate Compliance and subject to the Code of Conduct?

Everyone at SJRH is responsible, including employees, board members, administrators, physicians, volunteers, and those with whom we do business ("Personnel").

What are the rules that must be followed?

The standards set forth in SJRH's Code of Conduct provide an overview of the laws and rules to be followed. All Personnel have electronic or in person access to the SJRH's *Commitment to Compliance* handbook, which includes the Code of Conduct. SJRH expects everyone to conduct themselves pursuant to the highest ethical, business, and legal standards. If you suspect that someone is doing anything that is illegal or unethical, you must report it.

Examples of what needs to be reported:

- Inappropriate billing, coding, or medical record documentation practices
- Giving or accepting something of value in exchange for a unlawful benefit
- Stealing or other misappropriation
- Defacing or altering medical records
- Any activity or business practice that could possibly be interpreted as unethical or illegal

How to Report Alleged Corporate Compliance Violations

- If you suspect that someone is doing anything that is illegal, unethical, or in violation of the Code of Conduct, you must report it.
- Report violations to your supervisor or manager, or contact the system-wide Corporate Compliance Officer and/or local Corporate Compliance Officer(s) directly:
 - Corporate Compliance Email:
CorporateCompliance@riversidehealth.org
 - Corporate Compliance Confidential Telephone Hotline and Voicemail:
(914) 964-4271 (for anonymous telephone reporting, dial ***67 (914) 964-4271**)
 - Corporate Compliance Mailing Address:
**St. John's Riverside Hospital
Office of Corporate Compliance
967 North Broadway
Yonkers, New York 10701**
- **Please Note:** All reported corporate compliance issues will be investigated. You may raise the issue anonymously. The intimidation of or retaliation against anyone who in good faith raises a corporate compliance issue are strictly prohibited.

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